

## Application for Dispensation

Councillors with an interest as defined in the *LGA Model Councillor Code of Conduct* in a matter being considered in a council meeting must not participate in that item unless they have been granted a dispensation by the Council.

Under s.33, Localism Act 2011, a parish or town councillor with a Disclosable Pecuniary Interest may be granted a dispensation where the Council considers that one or more of the following circumstances applies:-

- a. The number of persons prohibited from participating in the business is so great a proportion of the Council as to impede the transaction of the business.
- b. Granting the dispensation is in the interests of persons living in the authority's area.
- c. It is otherwise appropriate to grant a dispensation

A dispensation can be to take part in discussion in the matter at a meeting, or to take part and vote. It may be for a specific meeting, or for a period (not exceeding four years). Further information is contained in NALC's Legal Topic Note 80.

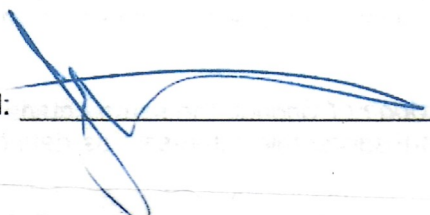
In councils that have adopted the *LGA Model Councillor Code of Conduct*, the same criteria will also apply in respect of 'Other Registerable Interests' and 'Non-Registerable Interests', as defined in the Code.

Councils may choose to delegate responsibility for consideration such applications to the Clerk by resolution of full council.

A councillor seeking a dispensation should complete this form and forward it to the Proper Officer of the Council as soon as possible, and before the matter is to be considered.

1.	Member's name	John Charles WHITEHEAD
2.	Council/committee and date(s) of meeting	Coddenham Parish Council
3.	Agenda item(s) in respect of which you seek dispensation	Any agenda items relating to the Coddenham Centre (including the Recreation Ground)
4.	Type of interest and description: Disclosable Pecuniary Other registerable Non-registerable	I am now a Trustee of the Coddenham Centre which is part funded by the parish council, which is also its funder of last resort.

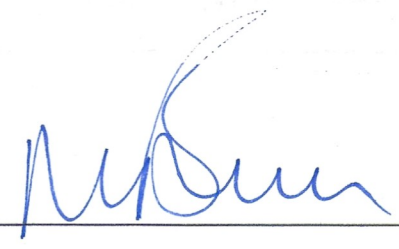
5.	If dispensation is required for one meeting, or a longer period (max 4 yrs.) - please specify	All meetings whilst I remain both a Trustee and a parish councillor, subject to 4 year max rule.
6.	Reasons why you consider that a dispensation should be granted (see a-c above)	There may be instances where the council may otherwise be inquorate given the current number of parish councillors (6) and two of us with 'twin hats'

Signed:  (Councillor) Date: 10/11/25

**Record of Decision**

A dispensation may be granted in accordance with standing order 13(e) if having regard to all relevant circumstances any of the following apply:

- i. without the dispensation the number of persons prohibited from participating in the particular business would be so great a proportion of the meeting transacting the business as to impede the transaction of the business;
- ii. granting the dispensation is in the interests of persons living in the Council's area; or
- iii. it is otherwise appropriate to grant a dispensation.

Signed:  Date: 12 Nov 2025